

# Admissions Policy

As an Ofsted registered Childminder I am restricted to the number and ages of children that I can care for at any one time. These details are on my Ofsted Registration Certificate, which is displayed during my minding hours.

I am registered to care for:

- 2 children under five years of age of which only 1 can be under 1 year old.
- 3 children between the ages of 5 and 8.
- I can also care for over 8 year olds.

I am happy to take on any baby/child within my registered numbers and will not discriminate against children or their families for reasons such as race, religion, sex or ability. However I would like to make the following statements:

I already drop off/collect children from Broomhill first school , Tritlington first school and Grange view First school and therefore am unable to collect children from any other school.

I may have availabilities for other schools so please contact me for more information.

I am happy to take on children with special needs providing I feel I can provide them with the care they need. (For example I will not be able to provide one to one care or look after a child in a wheelchair, as my home is not suitable) If your child has additional needs please discuss them with me first as I would not want to raise your expectations.

All children will be welcomed into my home and I will encourage the other children in my care to support me with this. I will request a four-week settling in period on our contract, so if you or your child or I am not happy with the arrangement it can be terminated easily. When taking on additional children I must take into consideration the children already in my care who are happy and settled. It would be very unfair on them to introduce a child who was disruptive.

If you have any concerns regarding my admissions policy please do not hesitate to contact me.

Written by Sarah Welsh

Date June 2011

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